

CHAPTER: III <b>OTHER PROGS &amp; SRVCS</b>	SECTION: 9 <b>DISPLACED HOMEMAKER</b>	COMAR: <b>07.06.01</b>
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**Qualifying Note:** The Displaced Homemaker program is administered by the Community Services Administration. Since case managers may refer customers, program information, including basic eligibility requirements, is provided here.

## REQUIREMENTS

- A. A displaced homemaker is a person who:
1. Is at least 30 years old
  2. Was a homemaker for the family in the family home
  3. Is unemployed or underemployed
  4. Has, or would have, difficulty finding employment
  5. Depended on family income and lost all or part of that income through separation, divorce, death, or disability of that family member, or
  6. Received TCA but is no longer eligible, or
  7. Received TCA for at least 24 months (including the current month)

**Note:** Services to eligible individuals under 35 are based on the availability of funds and staff.

- B. Services to eligible applicants are based on individual need as established in the service plan developed under Application, number 4 below

## APPLICATION

Applicants for the Displaced Homemaker program must:

1. Come in person to the local program center to complete an application
2. Meet the definition of a displaced homemaker as stated in Requirements A 1-7 above

**Note:** Individuals who do not meet the definition of a displaced homemaker may participate in program workshops, resource availability permitting.

3. Be advised of available services and their eligibility, rights, and obligations under the program

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4. Develop a program plan with program staff
5. Sign an application if applying for a training allowance

## **PROGRAM SERVICES**

The Displaced Homemaker program provides:

1. Counseling to assist customers in entering or reentering the job market
2. Information and referral to other available services and resources
3. The Career Path Program, which offers an extensive series of informational workshops to assist participants, covering:
  - Legal rights
  - Health issues
  - Money Management
  - Skill identification
  - Setting goals
  - Creating and updating resumes
  - Job search techniques
4. Discussion groups on such issues as:
  - Divorce or separation
  - Support
  - Grief
  - Return to the work force or school
5. Job training to provide or improve the skills and experience needed for employment
6. Employment assistance including career counseling, job development and job placement

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## **FEES AND ALLOWANCES**

- A. Assess income to determine workshop fees and eligibility for training allowances as follows:
  - 1. Any earned or unearned cash income constitutes gross income
  - 2. Services or goods received in-kind are not counted as income
- B. Each participant is charged, on a sliding scale according to income, a minimal initial fee for services
- C. Income standards take into account the individual's:
  - 1. Fixed expenses for maintaining a home
  - 2. Family Size
- D. Training allowances are available for expenses incurred during the training period to approved participants with incomes which do not exceed the levels in the training allowance payment chart and are based on:
  - 1. Family size
  - 2. Income